“Professional Computer Presentations” Online Course

Final Project – Presentation to Instruct

Project Objectives:
• Design, develop and deliver a presentation to instruct
• Design business communication employing effective design principles
• Design, develop and deliver business communication using effective, efficient and appealing language and tone appropriate for the audience
• Deliver presentations with professionalism, poise and confidence
• Publish electronic presentations to the Web
• Publish comprehensive business or technical communication to the Web

Project Criteria:
1. The overall presentation must include the following:
   a. A non-linear presentation designed to instruct
   b. A printable report or manual linked to the presentation

2. Publish the presentation and report to the Web

3. Print the report or manual and the presentation in six-slide format.

4. Bring the report or manual and the presentation to class.

5. Present an overview of the project in no fewer than three but no more than five minutes.